

**Newlin Township
Board of Supervisors
Meeting Minutes
January 13, 2025**

Call to Order: The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, January 13, 2025 at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Jim Cornell (Chair), Bill Kelsall (Vice-Chair), Bob Pearson and Secretary/Treasurer Gail Abel.

Announcements: No Announcements.

Comments: Amy Swift inquired about the procedure for reflecting residents' comments in the minutes. Mr. Cornell replied that the Secretary tries to record any question from those present, as well as the Supervisors' responses. Mrs. Swift next asked how to proceed if she discovered that a comment had not been included in the minutes. Mr. Cornell advised that the issue could be addressed at the next monthly meeting. Ms. Abel added that once draft minutes are posted, a resident can call or email her prior to the next monthly meeting in order to address the.

Minutes for Approval: Ms. Abel presented the minutes of the December 9, 2024 Board Meeting. Mr. Pearson's motion to approve those minutes was seconded by Mr. Kelsall and unanimously approved.

Ms. Abel next presented the minutes of the January 6, 2025 Re-Organizational meeting. Mr. Cornell advised that the Re-Organizational Meeting had not produced much change. The Supervisors had reappointed everyone whose terms had expired except for one of the Township's Library Representatives, Loren Pearson, who was "term-limited" under the rules of the Kennett Public Library. He noted that the Supervisors are grateful to Ms. Pearson for her nine years of dedicated and productive service. The only new appointment was Michael Peters, who has now joined the Open Space Committee. He also summarized the discussion of taxes that had taken place at that meeting: Reserves accumulated in the Township's restricted Fire & EMS account should be sufficient to cover increases in Fire and EMS expenditures in 2025 and 2026, but a tax increase will probably be required for 2027. Mr. Pearson's motion to approve the minutes of the January 6, 2025 meeting was seconded by Mr. Kelsall and unanimously approved.

Financial Report: Ms. Abel presented the monthly Financial Report: As of December 31, 2024 the Township had \$744,488.27 on deposit, including \$438,356.37 in general and unrestricted funds. Overall, this represented a net decrease of \$55,771.51 since November 30, 2024. Mr. Pearson's motion to accept the Financial Report was seconded by Mr. Kelsall and unanimously approved.

Bill Payment Authorization: Ms. Abel presented a list of pending bills, invoices, and other recurring/routine payments totaling \$204,439.57 (\$161,493.82 from the General Fund Account and, \$43,945.75 from the Fire and EMS Tax Account) and requested payment authorization. Mr. Pearson's motion to approve the requested payments was seconded by Mr. Kelsall and unanimously approved.

Michael & JoAnne Nightingale Stormwater Management Operations & Maintenance Agreement – 103 Youngs Road: Mr. Cornell advised that the Township Engineer, Jim Fritsch had reviewed and approved the application and proposed Stormwater Management Agreement and Plan for 103 Youngs Road. Ed Lewis voiced concern that water runoff from the new construction could adversely affect his property. Mr. Pearson showed the location of the construction and the proposed stormwater pits on a map produced by Ms. Abel, and advised that Mr. Lewis should therefore not see increased runoff onto his property. Mr. Kelsall's motion to approve the Stormwater Management Agreement and Plan was seconded by Mr. Pearson and unanimously approved.

Road Master Update: Mr. Pearson advised that most of the planned widening for Marlboro Springs Road had been done, that the blacktopping phase could not be carried out before the winter shutdown of the blacktop plant, and that the project would be completed in the Spring. He added that the Laurel Road culvert replacement project was off to a good start despite a week's delay due to a cold spell, and that he expected the project to be completed in the next several days except for blacktopping over the road cuts, which will be completed in the Spring. Finally, he praised the road crew for quickly clearing roads following a few recent snowstorms.

Adjournment: Upon Mr. Cornell's motion, seconded by Mr. Kelsall, the meeting was adjourned.

Time: 7:40 pm
Respectfully Submitted,
Gail Abel, Secretary



Gail Abel

