

**Newlin Township  
Board of Supervisors  
Meeting Minutes**

**December 11, 2017**

**Call to Order:** The monthly Board of Supervisors meeting of Monday, December 11, 2017, convened at 8:00 p.m. at the Lenfest Center, Cannery Road, Coatesville, PA. Present were Chair, Janie Baird, Bill Kelsall, Bob Pearson, and Secretary, Gail Abel

**Announcement Period:** Janie Baird announced that the Board had a special advertised meeting on December 6<sup>th</sup> in regards to the 2018 budget and grant awards.

**Comment Period:** Barb Forney thanked Rob Mastrippolito in particular for a job well done with the first snow of the season.

**Minutes:** The minutes of the Board of Supervisors meeting, held on Monday, November 13, 2017 were read and reviewed. Bob Pearson made a motion to accept the minutes, seconded by Bill Kelsall and the vote was unanimous.

The minutes of the Board of Supervisors special session meeting, held on Wednesday, December 6, were read and reviewed. Bill Kelsall made a motion to accept the minutes, seconded by Bob Pearson and the vote was unanimous.

**Financial Report:** Read by Gail Abel. Bob Pearson made a motion to approve the financial report, seconded by Bill Kelsall and the vote was unanimous.

**Emergency Services:**

West Bradford Fire Company: November report was received, 38 total calls, 0 in Newlin.

Modena Fire Company: November report showed one call in Newlin

Po Mar Lin Fire Company: Report not received.

Good Fellowship Ambulance: Report not received.

Longwood Ambulance: Report not received

**Right to Know Requests:** The Township had one right to know request since the last meeting.

**Green Valley Road Bridge Replacement Project:** Bill Kelsall provided an update on Green Valley Road Bridge Replacement. The Township was contacted by Penn Dot in regards to replacing two structures on Green Valley Road. Bill Kelsall met on-site with Vito Genua from Gannett Fleming and Thomas McIntyre, Assistant Plans Engineer with Penn Dot to discuss the project.

The project consists of removing and replacing existing deficient bridge structures, install new brown colored guide rail and re-pave Green Valley Road from Powell Road to approximately ½ mile north of Powell Road.

The existing road features: 1932 one lane roadway, 13 feet wide, posted speed limit 35 MPH, with low daily volume. The proposed roadway would consist of one lane roadway, 13

feet wide, keeping the speed limit at 35 MPH and an overlay of the roadway with 3 ½ inches of asphalt.

Detours would be needed for replacement of one structure at a time. A detour map has been provided. Construction will begin after major repairs to Brandywine Creek Road have been completed. Bids are to be opened October 18, 2018. Construction is anticipated to be completed in 2019 or 2020. Construction is expected to take approximately 4 to 6 months.

Green Valley Rd. resident, Chip Ennis thought the length of the proposed guide rail seemed quite long and would like Penn Dot to review this. Bob Shippee inquired if there was a minimum depth for the creek which dictates the length of the guide rail.

Bob Pearson inquired if this is Commonwealth or Federal funds. Vito Genua said it is 100% State funds.

The Board inquired if additional budget funds from PennDot maintenance could be used to pave the additional length to Brandywine Creek Rd. Mr. Genua and Mr. McIntyre said if the road is deteriorated and construction accelerates decay this would be taken into consideration for additional repairs.

Thomas McIntyre thanked the Board. This information has been sent to Representative Roe and Senator Killion and is considered a public meeting.

**Intersection of Embreeville Road and Harvey's Bridge Road:** Janie Baird announced that Rep. Eric Roe's office received a call from a resident on Harvey's Bridge Road who was concerned with the safety of pulling out of Harvey's Bridge onto Embreeville Road, State Route 162, and if a 3-way stop sign should be considered. Eric Roe's office contacted Penn Dot, which said this would be a municipal decision. The vegetation encroaching at the intersection has been cut way back and therefore the Board sees no reason for a 3-way stop sign. Bob Pearson noted if anything, the knob on Route 162 should be taken down.

**Laurel Road Update:** The day after our November meeting which included a Stakeholder's meeting on Laurel Rd., Janie Baird received a call from Senator Killion, personally, informing her that the Township had been granted a Multi-modal grant in the amount of \$754,354 from the Commonwealth Financing Authority.

The Township has since received a letter from CFA to that affect. Of the total estimated project cost of \$1,444,171 our award is \$754,354 which leaves our matching fund requirement at \$689,817. That amount is far more than had been anticipated. In order to be able to move ahead on the Laurel Rd. project, the Township will need to provide documentation of the approximately \$700,000 in available funds.

We have been investigating a loan for part of the required match from PA Infrastructure Bank (PIB) and because the damage was due to a natural disaster, flooding, we could be eligible for a 0% interest loan for up to 10 years. Collateral for such a loan can be our Liquid Fuels allotment from the State. That would not require repayment come from Liquid Fuels but that money could be used as collateral. This type of loan could be repaid in full with no penalty at any time.

Janie Baird recommended that the Township pursue a loan from PIB in the amount of \$350,000 and that the Township put up the remaining \$350,000 out of savings. With interest of 0%, our payments would be \$35,000 per year. If we had to pay ~ 2% interest, payments would be approximately \$39,000 per year or a savings of \$4,000 per year.

The Township has also received notification of 2 grants from the Chester County Conservation District. One for the still standing portion of Laurel that was damaged in the storm. This is a low volume road grant. The match would be \$197,909 for the grant amount of \$335,000. The 2nd grant is for Beagle Club Road, dirt and gravel road, with a required match of \$70,500 for the grant amount of \$125,509.

Total matching funds for all 3 grants would be: \$958,226. The Township would not be able to pay out that amount of funds comfortably. But a loan of \$350,000 would leave approximately \$600,000 to be paid out of savings.

The Board discussed the application for Pa Infrastructure Loan and seemed to lean toward borrowing as much as possible if we qualify for 0% financing and pay back as quickly as possible.

The Board is committed to getting Laurel Rd. open but also will move forward with the other two road projects.

Bob Pearson does not think the \$1.4 million projection is close; he thinks that the project will be closer to \$1.9 - \$2.1 million dollars for completion. Bob Pearson also stated if we do not qualify for the loan, the Township will raise taxes until the road gets completed.

**Resolution #2017-13 Prohibiting the Location of a Category 4 Licensed Facility:** Janie Baird announced that the Township is in receipt of a letter from PSATS indicating that Act 42 of 2017 authorizes the placement of ten Category 4 casinos within the Commonwealth. A Category 4 casino is a “mini-casino” with not less than 300 or more than 750 slot machines and table games. Act 42 also grants municipalities the authority to prohibit the location of a Category 4 casino within the boundaries of the municipality. To do so, the governing body of a municipality must pass a resolution indicating its desire to prohibit casinos within the municipality. This resolution needs to be passed and delivered to the Pa Gaming Control Board no later than December 31, 2017. Any action taken after December 31<sup>st</sup> to prohibit casinos will be null and void, and the municipality will no longer have the authority to prohibit the location of a Category 4 casino within its boundaries.

After discussion and review, Bill Kelsall made a motion to adopt Resolution 2017-13 prohibiting Category 4 Casinos within Newlin Township. Bob Pearson seconded and the vote was unanimous.

**Fee Schedule Review:** Janie Baird announced that each year the Board reviews the fee schedules. A letter was received from Pa DCED indicating that the UCC permit fee amount will raise from the \$4.00 rate to \$4.50 rate effective November 1, 2017. The fee schedules were sent to Building/Zoning Officer, Craig Kologie and Kristin Camp, Esquire for review. Kim Venzie with Buckley, Brion, McGuire & Morris provided a memo dated December 6<sup>th</sup> with the following suggestions for fee schedules:

\* Resolution to Adopt the New Consultant Fee Reimbursement Policy and Procedures, and the New Consultant Fee Reimbursement Contract.

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\* New Plan Submission Requirements documents to replace the document referred to as the Development Agreement which retains some of the existing language and adds some new language to better protect the Township.

\* A proposed 2018 Fee Schedule Resolution which combines all of the existing fee schedules into one document. No fee amounts are altered or changes considered, the one fee schedule will combine all various fee schedule resolutions into one overall fee resolution.

\* The Right to Know Policy will remain unchanged except for new dates and resolution number.

The Board will consider adoption at the January meeting.

**Budget Adoption:** The 2018 proposed budget was advertised in the Daily Local News for public inspection on November 18th. Copies were made available to those in attendance. Janie Baird highlighted the changes since the November meeting which include the Grants for road reconstruction.

Caroline Haas recognized all Board members, Barb Forney and Gail Abel for all the hard work on the grants. Bob Pearson made a motion to adopt the 2018 budget, Bill Kelsall seconded and the vote was unanimous.

**Adjournment:** With no further business, Bob Pearson made a motion for adjournment, seconded by Bill Kelsall and the vote was unanimous.

Time: 9:34pm

Respectfully Submitted,

Gail Abel

Recording Secretary

