

**Newlin Township
Board of Supervisors
Re-organizational Meeting**

January 5, 2015

Call to Order: The 2015 yearly re-organizational meeting of the Newlin Township Board of Supervisors convened at 8:00 p.m. at the The Newlin Township Maintenance Garage located at 1751 Embreeville Road, Coatesville, Pa. Present were Janie Baird, Robert Pearson, Bill Kelsall and Secretary, Gail Abel.

Comment Period: No comments.

Organize:

Gail Abel, Secretary opened the meeting, and announced this meeting was advertised in the DLN on January 9, 2014 along with the 2014 meeting schedule. Secretary asked the Board for a motion to elect a temporary Chairman. Janie Baird made a motion to elect Bob Pearson as temporary Chairman, seconded by Bill Kelsall.

Bill Kelsall made the motion to elect Gail Abel as the temporary Secretary, seconded by Janie Baird.

Nominate and elect a Chairman:

Bill Kelsall made a motion to nominate Janie Baird as Chair, seconded by Bob Pearson and the vote was 2 in favor.

Nominate and elect a Vice Chairman and appoint a Secretary and Treasurer:

Bob Pearson made the motion to nominate Bill Kelsall as Vice Chairman, seconded by Janie Baird and the vote was unanimous.

Janie Baird made the motion to appoint Gail Abel as the Secretary/Treasurer, seconded by Bill Kelsall and the vote was unanimous. It was agreed by the board the secretary wages would be increased annually by \$1,000.

Establish Bond Amount:

Janie Baird made a motion to set the Secretary/Treasurer Bond at \$1,000,000. Bill Kelsall seconded and the vote was unanimous.

Select Depositories:

Janie Baird made the motion to use Susquehanna Bank as our depository for the Township's General Fund Account, Meridian Bank for General Fund Savings Account, DNB First for Embreeville Building Fund, First Niagara for General Fund Savings Account and Citizens Bank for the Escrow Fund, State Liquid Fuel Fund and Fire & EMS Fund, Bob Pearson seconded and the vote was unanimous.

Appoint Employees-set wages:

Bob Pearson made the motion to increase Robert Sexton's wages to \$16.00 per hour, seconded by Bill Kelsall and the vote was unanimous. It was agreed that a \$200 holiday bonus would be discretionary based on performance.

Appoint Road Master:

Janie Baird made the motion to appoint Bob Pearson as the Road Master, seconded by Bill Kelsall and the vote was unanimous. Wages were declined by Mr. Pearson.

Appointments:

Planning Commission:

Bill Kelsall made a motion to appoint Steve Cope for a four year term, expiring 2018 Janie Baird seconded and the vote was unanimous.

Zoning Hearing Board:

Bob Pearson made the motion to adopt Resolution 2015-01 appointing Jim Tupitza, Del Bittle, and Lewis Barnard, and to appoint Ross Unruh for the Zoning Hearing Attorney. Janie Baird seconded and the vote was unanimous.

Vacancy Board:

Janie Baird made the motion to appoint Jim Tupitza for the Vacancy Board, seconded by Bob Pearson and the vote was unanimous.

Emergency Coordinator:

Bob Pearson made the motion to appoint John O’Neal to serve as the Township’s Emergency Coordinator, seconded by Bill Kelsall and the vote was unanimous.

Tax Collection Committee:

Bill Kelsall made the motion to appoint Gail Abel as the primary tax collection committee member, Janie Baird as the 1st alternate. The position for 2nd alternate is not filled at this time. The motion was seconded by Bob Pearson and the vote was unanimous.

Appointment of Fire Marshall:

Bob Pearson made a motion to appoint John O’Neal as the Fire Marshall, seconded by Bill Kelsall and the vote was unanimous.

Regional Planning:

Bill Kelsall made a motion to appoint Jack Bailey and Bob Pearson for the Regional Planning Committee seconded by Janie and the vote was unanimous.

Building Committee:

Janie Baird made the motion to appoint Bill Kelsall, Curt Bagnall, Bob Shippee and Bennett Baird and Caroline Haas to serve as the Building Committee for 2014, seconded by Bob Pearson and the vote was unanimous.

Historical Committee:

Janie Baird made the motion to appoint Historical Committee members as follows: Jack Bailey, Liz Bailey, Pat Mooberry, Janie Baird, Susan Hoffman, Muriel George, Michelle Harris and Aileen Kennedy, Kate Roby. The Advisor will remain as Karen Marshall. The motion was seconded by Bill Kelsall and the vote was unanimous.

Appoint Engineer:

Janie Baird made the motion to appoint Cedarville Engineering as the Engineer, Bob Pearson seconded and the vote was unanimous. Compensation rates as per letter dated September 25, 2014.

Appoint Building Officer:

Bob Pearson made the motion to appoint Tom Lowry as the Building Inspector and Zoning Officer, seconded by Bill Kelsall and the vote was unanimous. Compensation rates as per letter dated September 24, 2014.

Appoint Solicitor:

Bob Pearson made the motion to appoint John Good as the Solicitor, Kristen Camp as the Alternate, Bill Kelsall seconded and the vote was unanimous.

Appoint Tax Collectors:

Bill Kelsall made the motion to appoint Berkheimer Associates as the real estate tax collector, and Keystone Collections Group as the earned income tax collector, seconded by Bob Person and the vote was unanimous.

Appoint Animal control:

Janie Baird made a motion to appoint the SPCA as the animal control service, seconded by Bob Pearson and the vote was unanimous. Janie Baird commented we committed to the full contract.

Meeting Schedule:

Bob Pearson made a motion to accept the meeting schedule as outlined but use the maintenance garage for the 2016 re-organizational meetings for the Board and Planning Commission. All regular meetings will be held at Lenfest Center. Bill Kelsall seconded the motion and the vote was unanimous.

NEWLIN TOWNSHIP BOARD OF SUPERVISORS MEETINGS ALL MEETINGS BEGIN AT 8PM 2015	NEWLIN TOWNSHIP PLANNING COMMISSION MEETINGS ALL MEETINGS BEGIN AT 8PM 2015
JANUARY 12th	JANUARY 28th
FEBRUARY 9th	FEBRUARY 25th
MARCH 9th	MARCH 25th
APRIL 13th	APRIL 22nd
MAY 11th	MAY 27th
JUNE 8th	JUNE 24th
JULY 13th	JULY 22nd
AUGUST 10th	AUGUST 26th
SEPTEMBER 14th	SEPTEMBER 23rd
OCTOBER 12th	OCTOBER 28th
NOVEMBER 9th (PROPOSED BUDGET)	NONE
DECEMBER 14th	DECEMBER 2nd
2016	2016
JANUARY 4th RE-ORGANIZATION	JANUARY 6th RE-ORGANIZATION
JANUARY 11th	JANUARY 27th

Budget Worksessions will be held on September 23, 2015@8:30pm and October 28, 2015@8:30pm

Note: Re-organizational meetings will be held at the Maintenance Garage

Certify Delegate to attend State Annual Conference:

Bob Pearson made the motion to designate Janie Baird the delegate representing the Township. Both Janie Baird and Gail Abel were approved to attend the State Association's annual conference. The motion was seconded by Bill Kelsall and the vote was unanimous. Bob Pearson and Bill Kelsall will try to attend a day or evening session.

Tax Rate Adoption:

Bob Pearson made the motion to keep the real estate tax rate at .75 mills with Fire & Emergency Services Tax rate at .35 mills, and the earned income tax at .5 percent, seconded by Bill Kelsall and the vote was unanimous.

Fire & Emergency Services Liaison:

Bob Pearson made a motion to appoint Bill Kelsall and Bennett Baird as the Township Fire & Emergency Services Liaison, Janie Baird seconded and the vote was unanimous.

Adjournment: No further business. Janie Baird made the motion for adjournment, seconded by Bill Kelsall and the vote was unanimous. The meeting adjourned at 8:33pm.

Respectfully Submitted,
Gail Abel
Recording Secretary

