

**Newlin Township
Board of Supervisors
Re-organizational Meeting**

January 3, 2017

Call to Order: The 2017 yearly re-organizational meeting of the Newlin Township Board of Supervisors convened at 8:00 p.m. at the The Newlin Township Maintenance Garage located at 1751 Embreeville Road, Coatesville, Pa. Present were Janie Baird, Robert Pearson, Bill Kelsall and Secretary, Gail Abel.

Comment Period: No comments.

Organize:

Gail Abel, Secretary opened the meeting, and announced this meeting was advertised in the DLN on January 6, 2016 along with the 2016 meeting schedule.

There are no new members to take the Oath.

Secretary asked the Board for a motion to elect a temporary Chairman. Bob Pearson made a motion to elect Bill Kelsall as temporary Chairman, seconded by Janie Baird and the motion was approved.

Janie Baird made the motion to elect Gail Abel as the temporary Secretary, seconded by Bill Kelsall and the motion was approved.

Nominate and elect a Chairman:

Bill Kelsall made a motion to nominate Janie Baird as Chair, seconded by Bob Pearson and the motion was approved.

Nominate and elect a Vice Chairman:

Janie Baird made the motion to nominate Bill Kelsall as Vice Chairman, seconded by Bob Pearson and the motion was approved.

Appoint a Secretary and Treasurer:

Bob Pearson made the motion to appoint Gail Abel as the Secretary/Treasurer, seconded by Bill Kelsall and the motion was approved. A \$900/year raise was approved.

Establish Bond Amount:

Janie Baird made a motion to keep the Secretary/Treasurer Bond at \$1,000,000. Bill Kelsall seconded and the motion was approved

Select Depositories:

Janie Baird made the motion to use BB&T as our depository for the Township's General Fund Account, Meridian Bank for General Fund Savings Account, DNB First for Embreeville Building Fund, Key Bank for General Fund Savings Account and Citizens Bank for the Escrow Fund and Fire & EMS Account, TD Bank for Open Space Fund, Fire & EMS Tax Account, Land Acquisition and The State Liquid Fuel Fund; Bill Kelsall seconded and the motion was approved.

Appoint Employees-set wages:

Bob Pearson made the motion to increase Robert Sexton's wages to \$18.50 per hour, seconded by Bill Kelsall and the motion was approved.

Appoint Road Master:

Bill Kelsall made the motion to appoint Bob Pearson as the Road Master, seconded by Janie Baird and the motion was approved. Wages were declined by Mr. Pearson.

Appoint Auditor:

Auditor is an elected position. Janie Baird said Scott Hedgepeth will have to run for a full 6 year term in this year's election. He had been a 2 year fill when Scott Roney retired.

Appointments:

Planning Commission:

Bob Pearson made a motion to re-appoint Bob Shippee for an additional 4 years, Bill Kelsall seconded the motion and the motion was approved.

Zoning Hearing Board:

Janie Baird made the motion to adopt Resolution 2017-01 appointing Jim Tupitza, Del Bittle, and Lewis Barnard, and to appoint Ross Unruh for the Zoning Hearing Attorney. Bill Kelsall seconded the motion and the motion was approved.

Vacancy Board:

Janie Baird made the motion to appoint Jim Tupitza for the Vacancy Board, seconded by Bill Kelsall and the motion was approved.

Emergency Coordinator:

Janie Baird made the motion to re-appoint Robert Mastrippolito to serve as the Township's Emergency Coordinator, seconded by Bill Kelsall and the motion was approved.

Appointment of Fire Marshall:

Janie Baird made a motion to re-appoint Robert Mastrippolito as the Fire Marshall, seconded by Bill Kelsall and the motion was approved.

Tax Collection Committee:

Bill Kelsall made the motion to appoint Gail Abel as the primary tax collection committee member and Janie Baird as the 1st alternate. The position for 2nd alternate is not filled at this time. The motion was seconded by Bob Pearson and was approved.

Regional Planning:

Janie Baird made a motion to re-appoint Bob Pearson and Norm Powell for the Regional Planning Committee, seconded by Bill Kelsall and the motion was approved.

Building Committee:

Janie Baird made the motion to appoint Bill Kelsall, Curt Bagnall, Bob Shippee, Bennett Baird and Caroline Haas to serve as the Building Committee for 2017, seconded by Bob Pearson and the motion was approved.

Historical Committee:

Bill Kelsall made the motion to appoint Historical Committee members as follows: Muriel George, Rose-lynn Malarek, Pat Mooberry, Tolly Roby, John O'Neal, Scott Latham, Michelle Harris and Chester George. Janie Baird will serve as an ex-officio. The Advisor will remain as Karen Marshall. The motion was seconded by Bob Pearson and was approved.

Appoint Engineer:

Janie Baird made the motion to appoint Cedarville Engineering as the Engineer, Bill Kelsall seconded and the motion was approved.

Appoint Building/Zoning Officer:

Bill Kelsall made the motion to appoint Cedarville Engineering as the Building Inspector and Zoning Officer, seconded by Janie Baird and the motion was approved.

Appoint Solicitor:

Janie Baird made the motion to appoint John Good and Kristin Camp as the Solicitors, Bob Pearson seconded the motion and the motion was approved.

Appoint Tax Collectors:

Janie Baird made the motion to appoint Berkheimer Associates as the real estate tax collector, fire hydrant tax collector, Fire & EMS tax collector and Open Space Tax Collector, seconded by Bob Pearson and the motion was approved.

Janie Baird made the motion to appoint Keystone Tax Collection as the earned income tax collector, seconded by Bob Pearson and the motion was approved.

Appoint Consultant:

Bob Pearson made the motion to appoint Ann Hutchinson, with Natural Lands Trust as the consultant for planning, seconded by Bill Kelsall and the motion was approved.

Appoint Animal control:

Janie Baird made a motion to appoint the SPCA as the animal control service, seconded by Bob Pearson and the motion was approved.

Meeting Schedule:

NEWLIN TOWNSHIP BOARD OF SUPERVISORS MEETINGS ALL MEETINGS BEGIN AT 8PM 2017	NEWLIN TOWNSHIP PLANNING COMMISSION MEETINGS ALL MEETINGS BEGIN AT 8PM 2017
JANUARY 9th	JANUARY 25th
FEBRUARY 13th	FEBRUARY 22nd
MARCH 13th	MARCH 22nd
APRIL 10th	APRIL 26th
MAY 8th	MAY 24th
JUNE 12th	JUNE 28th
JULY 10th	JULY 26th
AUGUST 14th	AUGUST 23rd
SEPTEMBER 11th	SEPTEMBER 27th
OCTOBER 9th	OCTOBER 25th
NOVEMBER 13th (PROPOSED BUDGET)	NONE
DECEMBER 11th	DECEMBER 6th
2018	2018
JANUARY 2nd RE-ORGANIZATION	JANUARY 3rd RE-ORGANIZATION
JANUARY 8th	JANUARY 24th

Budget Worksessions will be held on September 27, 2017@8:30pm and October 25, 2017@8:30pm

Note: Re-organizational meetings will be held at the Maintenance Garage

Janie Baird made a motion to accept the meeting schedule as outlined, Bob Pearson seconded the motion and the motion was approved.

Meeting Facility Agreement: Janie Baird made a motion to accept the proposed meeting facility agreement with Natural Lands Trust for \$50/per meeting, Bill Kelsall seconded and the motion was approved.

Certify Delegate to attend State Annual Conference:

Bill Kelsall made the motion to designate Janie Baird the delegate representing the Township. Both Janie Baird and Gail Abel were approved to attend the State Association's annual conference, Bob Pearson seconded and the motion was approved.

Tax Rate Adoption:

Bill Kelsall made the motion to keep the real estate tax rate at .75 mills; Fire & Emergency Services Tax rate at .35 mills; the earned income tax at .5 percent; and Fire Hydrant at .09264 mills, Janie Baird seconded and the motion was approved.

Bob Pearson made the motion to adopt Resolution 2017-02 Enacting Open Space Tax at the rate of .15 mills, Bill Kelsall seconded and the motion was approved.

Fire & Emergency Services Liaison:

Janie Baird made a motion to appoint Bill Kelsall and Bennett Baird as the Township Fire & Emergency Services Liaison, Bob Pearson seconded and the motion was approved.

F&EMS Committee:

Janie Baird made a motion to appoint Caroline Haas, Michael Mayer, Ken Elsmann, Bill Kelsall and Bennett Baird as committee members with Gail Abel serving as the Treasurer. Bob Pearson seconded the motion and the motion was approved.

Library Representative:

Janie Baird made a motion to re-appoint Loren Pearson and Karen Ammon as Library Representatives, Bill Kelsall seconded and the motion was approved.

Open Space Committee: Bill Kelsall made a motion to appoint Missy Shaffer, Fred Roberts, Janet Sidewater, Joe Torchiana as the Open Space Committee with Janie Baird servicing as ex-officio, Bob Pearson seconded and the motion was approved.

Fee Schedules: Bob Pearson made a motion to adopt Fee Schedule 2017-03 with the changes recommended by Cedarville Engineering, Bill Kelsall seconded and the motion was approved.

Bob Pearson made a motion to adopt Resolution 2017-04 Escrow Deposits, Bill Kelsall seconded and the motion was approved.

Bob Pearson made a motion to adopt Resolution 2017-05 Right to Know, Bill Kelsall seconded and the motion was approved.

Janie Baird made a motion to adopt Resolution 2017-06 Establish Fees for applications and appeals to various board, Bob Pearson seconded and the motion was approved.

Adjournment: No further business. Bob Pearson made the motion for adjournment, seconded by Bill Kelsall and the motion was approved.

Time: 8:50pm
Respectfully Submitted,
Gail Abel
Recording Secretary

