

**Newlin Township  
Board of Supervisors  
Meeting Minutes**

**August 14, 2017**

**Call to Order:** The monthly Board of Supervisors meeting of Monday, August 14, 2017, convened at 8:00 p.m. at the Lenfest Center, Cannery Road, Coatesville, PA. Present were Chair, Janie Baird, Bill Kelsall, Bob Pearson, Secretary, Gail Abel

**Announcement Period:** No announcements.

**Comment Period:** Bill Kelsall commented that he attended the meeting for Kennett Area Regional Fire Commission. They are still stalled as one of the townships did not get their advertisements done in time for adoption of their ordinance.

**Minutes:** The minutes of the Board of Supervisors' meeting, held on Monday, July 10, 2017 were read and reviewed. Bob Pearson made a motion to accept the minutes, seconded by Bill Kelsall and the vote was unanimous.

**Financial Report:** Read by Gail Abel. Bob Pearson made a motion to approve the financial report, seconded by Bill Kelsall and the vote was unanimous.

**Emergency Services:**

West Bradford Fire Company: July report was received, 23 total calls, 0 in Newlin,

Modena Fire Company: July report was received, 78 total calls, 1 in Newlin.

Po Mar Lin Fire Company: July report was not received.

Good Fellowship Ambulance: July report was received showing 2 calls in Newlin.

Longwood Ambulance: report was not received

**Right to Know Requests:** The Township had zero right to know requests since the last meeting.

**Zoning Officer, Building Inspector, Stormwater Consultant Discussion:** Janie Baird spoke with Craig Kologie this morning about the potential for Castle Valley Consultants taking over as Building Code Official and Building Inspector as well as Storm Water management for Newlin. The Board met with Craig and Anthony Campbell in Executive Session after our July regular Board meeting. The Board was very impressed with both men and their proposal. Cedarville Engineering has been performing these task for the last few years along with General Engineering functions for Newlin. The Board has been pleased with the General Engineering but have had issues with Cedarville regarding Zoning and Building Inspection, both the huge expense for these jobs and less than satisfactory results. Janie Baird has discussed our concerns with April Barkaski, president of Cedarville, in face to face meetings with her in April and also July of this year without resolution of the areas of concern.

Castle Valley is pleased to be considered for this position and would be available to start October 1st but would work with Cedarville on open permits and let Cedarville complete those tasks.

Castle Valley will have zoning questions directed to Gail initially and she would forward to Craig at Castle Valley. They can also assist in modifying our online forms or we can ask Cedarville for “Word” versions so Gail can modify in consultation with Craig.

Castle Valley’s home office is located in Pottstown but there will be no mileage charges incurred for inspections in Newlin. Cedarville will continue doing MS4 work, 537 work, Laurel Rd. work and general engineering.

Janie Baird ask for a motion to approve this change. Bob Pearson made a motion to engage in contract with Castle Valley Consultants, Bill Kelsall seconded and the vote was unanimous.

**EOP Plan:** Janie Baird announced the Township is required to prepare and keep up to date the Emergency Operation Plan (EOP). Janie introduced Rob Mastrippolito, the Township’s Emergency Management Coordinator as well as the Township’s Fire Marshall. Bob Pearson made a motion to adopt the plan and adopt Resolution 2017-08, Bill Kelsall seconded and the vote was unanimous.

**US Board of Geographic Stream Names:** Bill Kelsall provided an update on the naming of the streams. The Township is in receipt of a letter dated July 19, 2017. The U.S. Board on Geographic Names, at its July 13, 2017, meeting approved the proposals to make official the names of Barnard Run, Corundum Run, Feldspar Run, Green Valley Creek, Indian Hannah Run, Lost Trail Creek, Mason Dixon Run, Owl Run, Red Fox Run, Red Tail Run, Serpentine Run, Station Creek, Sweet Creek, Sycamore Run, and Wickersham Run for streams in Chester County.

Bill thanked Billy Steuteville for making the signs for all streams which completed his Eagle Scout project.

**Sewage Management Program Act 537:** Newlin Township, has developed its own Act 537 Plan as an update to the 1968 Chester County Act 537 Sewage Facilities Plan for the Township with the stated purpose to protect public health, to prevent sewage disposal problems and to protect groundwater and surface waters of the Commonwealth. The Act 537 Plan addresses the management of sewage facilities in the Township including plans to maintain on-lot systems, to identify, and repair or replace malfunctioning systems through the use of alternate sewage disposal systems or individual small flow treatment facilities that discharge to Non-Special Protection waters within the Township. No new sewage management facilities are proposed in this Act 537 Plan. The long-term maintenance of on-lot systems will be completed through a Sewage Management Plan.

Newlin has in place already our Sewage Management Plan requiring pumping every 3 years beginning September 1, 2017. Copies of the pumping haulers reports are to be sent by the resident to the Secretary. Chester County is establishing an online system for pumpers to report pumps and any irregularities found in the septic system. This will be activated soon.

A survey of property owners in sections of the Township was conducted by Cedarville Engineering 2 years ago as a part of the 537 process.

Publication of this notice establishes a 30-day comment period beginning August 1, 2017. Copies of the Act 537 Plan are available on the Newlin Township website. Residents of

Newlin Township and other interested parties should submit their comments to the Township on or before August 30, 2017. Comments should be directed to Gail Abel, Township Secretary.

**Total Maximum Daily Load Plan Document (TMDL):** In years past Newlin has been granted a waiver from MS4 requirements, however that doesn't appear to be available for the 2018 permit with DEP. Permit application/notice of intent is due September 16, 2017. Without a waiver, Newlin is required to reduce sediment pollution in the West branch of Brandywine Creek to meet EPA requirements in the short-term (2018 - 2023) and in the long term (2023).

Cedarville has developed a TMDL plan for the short-term through implementation of 2 basin retrofit projects in Newlin Greene to improve pollutant reduction requirements and water quality improvement. They have also proposed a project for the long term involving Pocopson Creek Stream Restoration in the Glenelg Farm HOA. Grant monies will be sought for this project.

The entire plan is available on the Township web site under News & Events and was advertised in the DLN on June 29, 2017. The plan was presented to an advertised joint Board of Supervisors and Planning Commission meeting on May 24, 2017. Comments will be accepted tonight and until July 29th. After that time, comments can be addressed to the Township through the Township email address.

**Update on Roads: Laurel Road & Beagle Road:** Janie Baird provided an update that the Multi Modal Grant application with DCED was submitted on July 31<sup>st</sup>. This is the Township's 3<sup>rd</sup> attempt for grant funding. She noted that last year grants were awarded for several trails and we feel our grant is a safety issue. This will be the last time the Township will apply for a multi modal grant. The project has increased to \$1.5 million with a Township match of 30% which will be a \$450,000 Township funding responsibility.

Bob Pearson stated that there is a substantial amount of stream bank that could go into the Brandywine with another storm. He said the Township is working with Aaron S. Clauser of Clauser Environmental, LLC which has tremendous experience for getting grants from Chester County Conservation District. Bob said the section closer to Strasburg Road where the road is still useable but the bank is compromised meets the criteria for an application. There is a meeting with Mr. Clauser and the Conservation District on August 28<sup>th</sup>. There will be a Township match required but at this time we do not know how much the match will be. Mr. Clauser was awarded several grants in West Marlborough Township.

The other project we are working on with the Conservation District is Beagle Club.

Bob Pearson acknowledged the residents of the Township and commented how fortunate the Township is to have such concerned and helpful citizens.

Paul Murphy, resident of Brandywine Creek Road, commented on the Laurel Road situation.

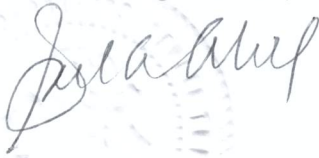
**Equipment Purchase Discussion:** Bob Pearson stated that he is interested in purchasing a grader that is owned by West Marlborough Township. They will be done with it this fall when they find a new one. The purchase price is \$10,000 for the machine and all the parts. Bob noted he will keep in touch with Hugh Lofting of West Marlborough and update the Board as he finds out new information. No action was taken this evening.

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Bob said also under consideration is modifications to the truck we bought from Pocopson. He wants to get a price for a flat bed and possible dump bed.

**Adjournment:** With no further business, Bob Pearson made a motion for adjournment, seconded by Bill Kelsall and the vote was unanimous.

Time: 8:54pm  
Respectfully Submitted,  
Gail Abel  
Recording Secretary

A handwritten signature in cursive script, appearing to read "Gail Abel", is written over a faint circular stamp. The stamp is mostly illegible but seems to contain some text around its perimeter.