Newlin Township
Board of Supervisors
Meeting Minutes
September 8, 2025

Call to Order: The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, September 8, 2025 at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Jim Cornell (Chair), Bill Kelsall (Vice-Chair) and Secretary/Treasurer Gail Abel. Bob Pearson was unable to attend.

Announcements: Mr. Cornell announced the Township had received a Zoning Hearing Application from David & Julianne Mustain, 1691 Embreeville Road, Tax Parcels 49-2-12 & 49-2-56, seeking a variance for an addition to their existing single-family dwelling. He advised that the addition would extend within the 60-foot setback required by the Township's Zoning Ordinance, and noted that the Planning Commission had approved the application, and that the Zoning Hearing was scheduled for Monday, September 22, 2025 at 7:00 pm.

He also advised that the Township had advertised a Budget Work Session scheduled for Wednesday, September 24, 2025 immediately following the Planning Commission meeting, which was scheduled to start at 7:30 pm.

Comments: No public comments.

Minutes for Approval: Ms. Abel presented the minutes of the August 11, 2025 Board Meeting. Mr. Kelsall's motion to approve those minutes was seconded by Mr. Cornell and unanimously approved.

Financial Report: Ms. Abel presented the monthly Financial Report: As of August 31, 2025 the Township had $799,829.13 on deposit, including $367,333.50 in general and unrestricted funds. Overall, this represented a net decrease of $110,260.24 since Jully 31, 2025. Mr. Kelsall's motion to accept the Financial Report was seconded by Mr. Cornell and unanimously approved.

Bill Payment Authorization: Ms. Abel presented a list of pending bills, invoices, and other recurring/routine payments totaling $91,911.18 from the General Fund Account and requested payment authorization. Mr. Kelsall's motion to approve the requested payments was seconded by Mr. Cornell and unanimously approved.

Library Liaison Appointment: Mr. Cornell announced with the retirement of Loren Pearson after years of spectacular service, the Township had a Kennett Library Liaison vacancy to fill. He advised that the Library's Nominating Committee had enthusiastically recommended Chris Wilkins, a Newlin Township resident. Mr. Kelsall's motion to appoint Chris Wilkins as one of the Township's Kennett Library Liaison was seconded by Mr. Cornell and unanimously approved.

Snow Removal Advertisement approval for 2025-2026 Winter Season: Mr. Cornell advised that the township needed to advertise for snow removal for the 2025-2026 season, with bids to be opened at the Supervisors' October meeting, and that Ms. Abel had provided the text of the ad. Mr. Kelsall's motion to approve said advertisement was seconded by Mr. Cornell and unanimously approved.

Adjournment: Upon Mr. Kelsall's motion, seconded by Mr. Cornell, the meeting was adjourned.

Time: 7:39 pm
Respectfully Submitted,
Gail Abel, Secretary