

**Newlin Township
Board of Supervisors
Meeting Minutes**

May 14, 2018

Call to Order: The monthly Board of Supervisors meeting of Monday, May 14, 2018, convened at 8:00 p.m. at the Lenfest Center, Cannery Road, Coatesville, PA. Present were Chair, Janie Baird, Bill Kelsall and Secretary, Gail Abel

Announcement Period: Janie Baird announced that Bob Pearson will not be able to join the meeting tonight. She also announced the Tough Mudder is this upcoming weekend, May 19th & 20th. Also there is a joint Board of Supervisor and Planning Commission work session advertised for May 29th at 8:00pm at the Lenfest Center to discuss policy and procedures for sub division, land development applications. Solicitor Kristin Camp and Engineer Jim Fritsch will both be in attendance.

Comment Period: No public comments.

Minutes: The minutes of the Board of Supervisor's meeting, held on Monday, April 9, 2018 were read and reviewed. Bill Kelsall made a motion to accept the minutes, seconded by Janie Baird.

Financial Report: Read by Gail Abel. Janie Baird made a motion to approve the financial report, seconded by Bill Kelsall and the vote was unanimous.

The Secretary announced that the Township is in receipt of the Floodplain Ordinance reimbursement in the amount of \$7,172. Eligible reimbursement was 50 percent of the costs. The cost to the Township was \$14,344.95 which included drafting the ordinance, review, solicitor fees and advertising. The Floodplain Ordinance was adopted on July 10, 2017.

Emergency Services:

West Bradford Fire Company: April report was received, 31 total calls, 1 in Newlin.

Modena Fire Company: April report was received, 70 total calls, 0 in Newlin.

Po Mar Lin Fire Company: Report not received.

Good Fellowship Ambulance: April report was received showing 0 calls in Newlin.

Longwood Ambulance: Report not received

Bill Kelsall commented that The Fire Regional Commission gets a report from Longwood and PoMarLin.

Right to Know Requests: The Township has had one right to know request in April.

Kennett Library Update: Loren Pearson, Newlin Representative to the Kennett Library Board, and Megan Walters, Director of the Kennett Library, were in attendance to provide an update on the Kennett Library. Loren Pearson said when Janie ask if she would be on the Library Board she asked herself, with all the controversy why would I want to do that! But she soon found out quickly that a representative was needed and it is a great and pleasant experience. She did ask the Board to consider a dedicated library tax.

Megan Walters, Director of the Kennett Library, provided background information on activities and programs that are happening and attendance results. They want learning to be fun and constantly happening.

They are working on the new building plans and making sure it will meet the needs of the community. She stressed that the library is still relevant to be part of the community space. The 2017 annual report is published and available upon request.

Open Space Committee: Janet Sidewater provided an update on the Open Space Committee. The Outreach from the Committee has been good. In January they hosted a Conversation & Conservation evening. There was over 500 acres represented that evening. Fred Roberts, one of the committee members, has resigned due to health issues and Janet is asking the Board to approve the appointment of a replacement and one additional member. She is requesting that Andra Ruderhausen and Martin Tully be appointed to the Open Space Committee effective immediately. Bill Kelsall made a motion to appoint Andra Ruderhausen and Martin Tully to the Committee, Janie Baird seconded and the vote was unanimous.

History Committee: Sandy Reber, one of the newest members of the History Committee, gave the Board an update of what has been happening. Sandy provided the Board with a bag of files that John O'Neal had handed over to her. The Committee was established to identify, list and preserve for posterity significant architectural, natural and other historic sites within the boundaries of the Township and to preserve an awareness of the history. The Committee lost a few committee members and they feel they need new members with knowledge of historical research along with computer skills. She said the scope of the project expanded greatly from what the original plan was. The original goal was to document 200 plus year old homes and older.

Caroline Haas suggested that computer entry for the History Committee could be a possible Eagle Scout project.

No decisions were made.

TMDL Plan-NPDES Permit Technical Deficiencies: Janie Baird announced that the Township has had a waiver from DEP for the TMDL Plan for the last several cycles because the Township is so small. Bob Pearson, Jim Fritsch with Register Associates, along with Beth Uhler from Cedarville Engineer had a meeting with Beth Mahoney, Environmental Group Manager with DEP, on Friday April 20th. The meeting was to discuss DEP's comments regarding the TMDL Plan provided in a letter from DEP dated March 2, 2018. Cedarville provided a meeting summary to DEP via email on April 25, 2018. On behalf of the Township, Cedarville requested DEP to extend the specified resubmission date for the TMDL Plan from May 4 to July 7, 2018. DEP responded with no objection to the request. On May 7, we got the good news that Newlin will be getting the Waiver for this permit round after all. Beth Mahoney did say the Waiver may have special conditions placed on it, where the Township may still be required to implement the Minimum Control Measure (MCM) over the next five years. The MCMs are the requirements relating to: public education and outreach, public involvement and participation, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management, and pollution prevention/good housekeeping.

But for now, the TMDL Plan will not have to be finalized and implemented. Ms. Brown said that Newlin can likely expect to have to finalize and implement a TMDL Plan for the next

permit round, and advised to continue exploring Best Management Practices and partnering opportunities over the next five years in preparation. The reason for this is that DEP anticipates the Township's Urbanized Area to increase in the 2020 Census. Caroline Haas inquired if there would be an official report, Janie Baird replied that we are expecting one from DEP.

Beagle Club Road Update: Barb Forney provided an update on the Beagle Club Road project. The bulk of the stone is down, the Culverts are installed. The driving surface aggregate is expected for next week along with the guide rail. Hopefully by the beginning of June the project will be finalized and we can then apply for grant reimbursement.

Brandywine Creek & Green Valley Road Updates: The only update on Brandywine Creek Road is they still plan to let the project in October of this year. They anticipate that construction may take up to 1 ½ years, and will likely finish in early 2020, if not sooner. Bill Kelsall met with Penn Dot on Green Valley Road; they did confirm Green Valley will not be started until Brandywine Creek Road is complete. There will be resurfacing between the two bridges. The pavement has been in place since 1932.

Laurel Road Update: Jim Fritsch provided a plan dated May 2, 2018 showing the location of the soil bores and soil test pits which were performed by Geo-Technology Associates and field surveyed by Register Associates. Geo-Technology Associates is currently performing their laboratory testing to determine the soil properties and soil strengths which will be utilized for the design work. This laboratory testing will be completed by early next week. A report detailing the soil results and the potential options for the wall designs will be completed by the middle of June. Once a Draft of this report is completed, Geo-Technology Associates and Register Associates will schedule a meeting with Newlin Township to discuss the results and the design options. After this meeting with Newlin Township, a public meeting will be scheduled to discuss the project with the Newlin Township residents.

Janie Baird had reported on December 6, 2017 that Newlin had been awarded a CCCD Low Volume Rd. Grant for repairs to stabilize the still standing but compromised section of Laurel Rd. on the Mortonville end. Janie stated she had been incorrect. That grant was applied for but has not been granted to the Township. The CCCD has no money set aside for this repair nor has the Township been informed that we would be receiving any grant funds for work at that end.

At the Laurel Rd. Stakeholders meeting on 11-13-17, Aaron Clauser of Clauser Environmental presented some examples of the type of corrective work that could be done at that end but he hasn't been commissioned to do drawings or calculations and no money has been exchanged with his firm to start that process.

Colleen Gallagher residing at 107 Brandywine Creek Road inquired who authorized the \$8200 payment to Flyway Excavating and who authorized the work to be performed. All trees were on their property. Janie will check on that and get back to her.

Bid Notice: Bids were advertised for Contract #3, Asphalt & Oil, Contract #4 Equipment & Labor in the Daily Local News on April 18th & 27th, 2018.

This year we did not bid our Asphalt & Aggregate for letting as we have joined the COSTARS plan for these two bids.

One sealed bid was received for Contract #3 from Asphalt Industries. Bill Kelsall made a motion to accept Contract #3 from Asphalt Industries, Janie Baird seconded and the vote was unanimous.

One sealed bid was received for Contract #4 from D.T. Taylor. Bill Kelsall made a motion to accept Contract #4 from D. T. Taylor, Janie Baird seconded and the vote was unanimous.

Adjournment: With no further business, Bill Kelsall made a motion for adjournment, seconded by Janie Baird and the vote was unanimous.

Respectfully Submitted,
Gail Abel
Recording Secretary

A handwritten signature in cursive script, appearing to read "Gail Abel", written in black ink. The signature is positioned below the typed name and title.