

**Newlin Township  
Board of Supervisors  
Meeting Minutes  
May 11, 2020**

**Call to Order:** The Board of Supervisors' monthly meeting convened at 8:00 p.m. on Monday, May 11, 2020, via teleconference. Present were Supervisors Bill Kelsall (Chair), Bob Pearson, Jim Cornell, and Secretary/Treasurer Gail Abel. At least three other Newlin Township residents also joined the teleconference.

**Announcements:** Bill Kelsall noted that the Supervisors had held an executive session on April 23 to discuss real estate matters.

Mr. Kelsall also advised that at the June meeting the Supervisors would need to decide whether to continue the Township's membership in the Kennett Regional Fire and Emergency Management Commission.

**Comments:** No public comments.

**Minutes:** Gail Abel presented the minutes of the Supervisors' April 13, 2020, monthly meeting. Mr. Pearson's motion to approve those minutes was seconded by Mr. Cornell and unanimously approved.

**Financial Report:** Ms. Abel presented the monthly Financial Report: As of April 30, 2020, the Township had \$1,968,791.83 on deposit, including \$1,594,362.50 in general and unrestricted funds. Overall, this represented a net increase of \$56,094.08 since March 31, 2020. Mr. Pearson's motion to approve the financial report was seconded by Mr. Cornell and unanimously approved.

**Payment Authorization:** The Treasurer presented a list of pending bills, invoices, and other recurring/routine payments totaling \$113,998.88 and requested payment authorization. She confirmed that the amount of all items listed were within the 2020 Budget. Mr. Pearson's motion to authorize payment of the listed items was seconded by Mr. Cornell and unanimously approved.

**Resolution 2020-03 Waiving Fees and Penalties for Late Payment of Real Estate Taxes:** Mr. Kelsall noted that due to COVID-19 financial hardships, local governments have been authorized to extend the deadline for payment of property taxes to December 31, 2020, advised that at his request the Township Solicitor, Kristin Camp, had drafted Resolution No. 2020-03 to provide that relief to Newlin Township taxpayers, and called for a motion to adopt Resolution No 2020-03. Mr. Pearson's motion to adopt Resolution 2020-03, and to attach such Resolution as Exhibit A to the Minutes of this meeting, was seconded by Mr. Cornell and unanimously approved.

**1540-1542 Embreeville Road Stormwater Operations & Maintenance Agreement:** Mr. Kelsall advised that Newlin Township had received a Stormwater Application from George Conway of 1540 Embreeville Road and that the Zoning Officer had reviewed the Application and the related Stormwater Best Management Practices Operation, Maintenance, and Inspection Plan and Agreement and had confirmed that both comply with the Township's Stormwater Management Ordinance. Mr. Pearson's motion to approve the Stormwater & Maintenance Agreement was seconded by Mr. Cornell and unanimously approved.

**Annual Road Bids:** The Secretary announced that in April, the Township's annual request for road bids, plus a request for bids for pipe for the Kelsall Road project, had been advertised in the Daily Local News and that the Township had received one bid for the procurement and application of asphalt emulsion oil, one bid for the procurement and operation of rental equipment and one bid for the Kelsall project pipe. She opened and reviewed each bid:

Asphalt Industries, Inc. bid \$67,400 for the procurement and application of asphalt emulsion oil (as compared to last year's bid of \$64,300). Mr. Pearson's motion to accept this bid was seconded by Mr. Cornell and unanimously approved.

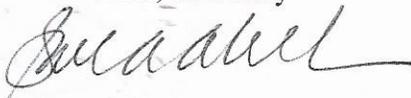
D.T. Taylor Excavating, LLC bid \$34,150 for the procurement and operation of rental equipment (the same as last year's bid). Mr. Pearson's motion to accept this bid was seconded by Mr. Cornell and unanimously approved.

Oldcastle Infrastructure, Inc. bid a total of \$11,280.09 for Pipe for the Kelsall Road project, including 24 feet of 29"x45" HE3 pipe @ \$84.60 per foot and 24 feet of 58"x91" HE3 Pipe @ \$349.80 per foot. Mr. Pearson's motion to approve this bid was seconded by Mr. Cornell and unanimously approved.

**Kelsall Road Update:** Barbara Forney, Assistant Roadmaster, provided an update on Kelsall Road, which had commenced on May 1. She advised that significant progress had been made on the installation of storm boxes and pipe.

**Adjournment:** Upon Mr. Pearson's motion, seconded by Mr. Cornell, the meeting was adjourned.

Time: 8:14pm  
Respectfully Submitted,  
Gail Abel, Secretary



**NEWLIN TOWNSHIP  
CHESTER COUNTY, PA**

**RESOLUTION NO. 2020-03**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF NEWLIN TOWNSHIP  
IMPLEMENTING THE PROVISIONS IN ACT 15 OF 2020 TO WAIVE FEES  
AND PENALTIES FOR LATE PAYMENT OF REAL PROPERTY TAX.**

**WHEREAS**, Act 15 of 2020 permits taxing districts, including townships, that impose taxes on the assessed value of real property to provide relief to taxpayers; and

**WHEREAS**, the Township has determined that it is in the best interests of the Township, its residents and taxpayers for the Township to provide relief to those paying taxes on the assessed value of real property located within the Township.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township hereby waives any fees or penalties associated with the late payment of the tax imposed on the assessed value of real estate, provided that the tax is paid in its entirety by December 31, 2020.

**BE IT FURTHER RESOLVED**, that the Secretary of the Township shall deliver a copy of this resolution to the Township's tax collector by no later than May 20, 2020.

**RESOLVED and ADOPTED on the 11<sup>th</sup> day of May 2020.**

**ATTEST:**

  
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**Gail Abel, Secretary**