Newlin Township
Board of Supervisors
Meeting Minutes
December 8, 2025

Call to Order: The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, December 8, 2025 at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Jim Cornell (Chair), Bill Kelsall (Vice-Chair), Bob Pearson and Secretary/Treasurer Gail Abel.

Announcements: Erica Lee announced she was videotaping.

Comments: No comments.

Minutes for Approval: Ms. Abel presented the minutes of the November 10, 2025 Board Meeting. Mr. Kelsall's motion to approve those minutes was seconded by Mr. Pearson and unanimously approved.

Financial Report: Ms. Abel presented the monthly Financial Report: As of November 30, 2025 the Township had $728,810.49 on deposit, including $372,681.81 in general and unrestricted funds. Overall, this represented a net increase of $180,079.91 since October 31, 2025. Mr. Kelsall's motion to accept the Financial Report was seconded by Mr. Pearson and unanimously approved.

Bill Payment Authorization: Ms. Abel presented a list of pending bills, invoices, and other recurring/routine payments totaling $49,227.67 (all from the General Fund Account) and requested payment authorization. Mr. Kelsall's motion to approve the requested payments was seconded by Mr. Pearson and unanimously approved.

Fredric J. Hammerle & Nancy J. Jones Stormwater Management Operations & Maintenance Agreement – 300 Youngs Road: Mr. Cornell advised that the Township Engineer, Jim Fritsch had reviewed and approved an application and proposed Stormwater Management Agreement and Plan for 300 Youngs Road. Mr. Kelsall's motion to approve the Stormwater Management Agreement and Plan was seconded by Mr. Pearson and unanimously approved.

Resolution 2025-06 Designating Emergency Service Providers: Mr. Cornell noted that the Supervisors renew this designation annually, and that the only change from last year was to designate Longwood Fire Company for fire/rescue services in the southern part of the Township, instead of Po-Mar-Lin Fire Company. He explained that this reflected the regionalization of the three fire companies funded by the Kennett Regional Fire and EMS Commission – Longwood, Po-Mar-Lin and Kennett Fire Companies – with Longwood receiving all fire/rescue dispatch calls from the County and directing the response by the member fire companies. He added that Po-Mar-Lin would still usually be the first-call responder in the southern portion of Newlin

Township. Mr. Kelsall's motion to adopt Resolution 2025-06 was seconded by Mr. Pearson and unanimously approved.

Budget Adoption 2026: Ms. Abel advised that the proposed 2026 Budget had been advertised in the Daily Local News on November 12, 2025 and on the Township website.

The Supervisors first addressed the 2026 Liquid Fuels Budget, which showed Revenues of $81,174.01, Expenses of $78,000 and Net Income of $3,174.01. He noted that this budget deals with the Township's annual share of the funds generated by Pennsylvania's taxes on gasoline and other fuels. Mr. Kelsall's motion to adopt the 2026 Liquid Fuels Budget was seconded by Mr. Pearson and unanimously approved.

Mr. Cornell next summarized the Township's proposed 2026 Budget, which showed, approximately, Revenues of $978,000, Expenses of $959,000 and Net Income of $19,000. He noted that this would be once again achieved without any increase in taxes, mainly because once again the Township would be able to apply funds already accumulated in the Fire & EMS Tax account to cover the shortfall between fire and emergency medical services ("EMS") Tax expenses and revenues. Mr. Kelsall's motion to adopt the 2026 Budget was seconded by Mr. Pearson and unanimously approved.

Mr. Cornell noted that (i) the 2026 Budget assumed a shortfall of approximately $37,000 between fire and EMS expenses and revenues (all covered by funds already in place in the Township's Fire & EMS Tax account); but that the remaining balance in that account, together with 2027 Fire & EMS Tax revenues, would not cover expected 2027 fire and EMS expenses; therefore (ii) it appeared that the Township would need to either increase its Fire Tax and EMS Tax rates or else reduce expenditures in other areas. He advised that the Supervisors would be addressing the details of that increase early next year.

Medical Expense Reimbursement Plan: Mr. Cornell noted that in November the Supervisors had adopted a "high deductible" insurance plan, effective January 1, 2026, to replace its previous "Obamacare"-based employee health insurance arrangements for full-time employees, deferring until December the adoption of a Medical Expense Reimbursement Plan (nicknamed a "MERP"), to reimburse 90% of the $2,500 deductible for each employee. He advised that the new insurance plan plus the MERP would cost about $12,000 per year less than if the Township had continued its previous health insurance arrangements. He then summarized Resolution 2025-07, which would (i) adopt the MERP and a Summary Plan Description, and (ii) authorize an Administration Service Agreement with Gunn-Mowery, LLC, who would administer the MERP. Mr. Kelsall's motion to approve the MERP and adopt Resolution 2025-07 was seconded by Mr. Pearson and unanimously approved. Mr. Pearson recognized Mr. Cornell's hard work on this project and thanked him for his efforts.

RoadMaster Update: Mr. Pearson advised that in 2027 the Township would be applying for two grants: The first, in the hoped-for amount of $100,000 (toward a total cost of $125,000-$200,000), would enable the Township to overlay Laurel Road with an additional layer of asphalt. The second would fund additional drainage inlets for, and other repairs to, Beagle Club Road. He suggested that if future funds permit, Beagle Club Road might eventually be paved.

Mr. Pearson then discussed recent complaints from Erica Lee regarding speeding on Laurel Road. He advised that the Township had installed a digital speed sign near her house and that

during a two week period there were only two recorded incidents of vehicles exceeding 25 mph. He also addressed her email complaining of speeding by the Township's backhoe, noting that that backhoe has a top speed of 24.3 mph. He suggested that when viewed from a short distance, passing vehicles might appear to me travelling at greater-than-actual speeds. He noted that some rocks and debris had been left in the Laurel Road right-of-way along her family's property and asked that it be removed.

Adjournment: Upon Mr. Kelsall's motion, seconded by Mr. Pearson, the meeting was adjourned.

Time: 7:45 pm
Respectfully Submitted,
Gail Abel, Secretary