

**Newlin Township
Board of Supervisors
Meeting Minutes
July 10, 2023**

Call to Order: The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, July 10, 2023, at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Bill Kelsall (Chair), Jim Cornell (Vice-Chair), Bob Pearson and Secretary/Treasurer Gail Abel.

Announcements: Mr. Kelsall announced there was an executive session after the June meeting to discuss a legal matter. The board will meet immediately following tonight's meeting to discuss personnel matters.

Comments: Jack Law asked for an update on Harveys Bridge Road. Mr. Pearson said he had planned to do so during the Roadmaster update but would address Harveys Bridge Road now. He advised that following a recent pre-construction meeting with the landowner, the project will start soon and will be finished before school starts. The road will be closed entirely during the Summer so that the construction crew can work longer daytime hours, in order to complete the project sooner. As a result, he will request a credit if the project is completed sooner than originally agreed. Mr. Pearson confirmed that the Township will notify Fire and Emergency Services of the road closures.

Minutes for Approval: Ms. Abel presented the minutes of the June 12, 2023, Board Meeting. Mr. Pearson's motion to approve those minutes was seconded by Mr. Cornell and unanimously approved.

Financial Report: Ms. Abel presented the monthly Financial Report: As of June 30, 2023, the Township had \$1,286,413.93 on deposit, including \$827,854.91 in general and unrestricted funds. Overall, this represents a net increase of \$80,815.80 since May 31, 2023. Mr. Pearson's motion to accept the Financial Report was seconded by Mr. Cornell and unanimously approved.

Bill Payment Authorization: Ms. Abel presented a list of pending bills, invoices and other recurring/routine payments, totaling \$220,644.72 (\$191,330.74 from the General Fund Account and \$29,313.98 from the Fire & EMS Tax Account), and requested payment authorization. Mr. Pearson's motion to approve the requested payments was seconded by Mr. Cornell and unanimously approved.

Dorothy Lee Settlement Agreement 920 Laurel Road Tax Parcel 49-1-36: Mr. Kelsall said the Board is in receipt of a letter from the Township Zoning Officer confirming substantial compliance with the terms of a previously-negotiated settlement agreement. Mr. Pearson's motion to execute the settlement agreement was seconded by Mr. Cornell. Richard Mitchell inquired as to the subject matter of the settlement agreement. Mr. Pearson advised that it related to debris having been deposited in the floodplain. He noted that in addition to cleanup, the settlement agreement provided for reimbursement of the Township's legal fees. Mr. Pearson's motion was unanimously approved.

Laurel Road Stop Sign Review: Mr. Kelsall referenced discussions in the past few meetings regarding installation of a stop sign at the exit of Ridings Way, noting that the stop sign called for on the title sheet plan for the Ridings Way development had never been installed by the

developer. He advised that the Homeowner Association of Ridings Way ("HOA") is willing to pay for the stop sign, and that the Township can install it, but that the HOA had also requested installation of a three-way stop sign at the intersection of Laurel Road and Ridings Way. Mr. Pearson advised that a traffic study would be needed in order to determine whether a three-way stop sign would be appropriate and undertook to ask the Township Engineer and Solicitor for recommendations for that study.

Mr. Pearson's motion to install a Ridings Way stop sign, to be paid for by the HOA, was seconded by Mr. Cornell and unanimously approved.

Mr. Kelsall paused the meeting so that Trooper James McKee from the Pennsylvania State Police (who had just arrived) could make a brief presentation. Trooper McKee advised that there had recently been a robbery at the Embreeville Mill and suggested that the Township add to its website information for homeowners regarding the installation of surveillance cameras for added protection. Mr. Kelsall thanked Trooper McKee and the State Police for the great job they do in keeping Newlin Township safe.

Mr. Pearson's motion to conduct a traffic study at the intersection of Laurel Road and Ridings Way was seconded by Mr. Cornell and unanimously approved.

Road Master Update: Mr. Pearson advised that the Indian Hannah Road project has been completed and that the Township has received payment in full from the Chester County Conservation District. He noted that the unexpected Harveys Bridge Road slope remediation project would be consuming the Township's 2023 budget for road repairs but that he still hoped to get work done on Marlboro Springs Road, as Assistant Road Master Barbara Forney is looking into the availability of funds from the Chester County Conservation District for low-volume asphalt roads.

Mr. Pearson also announced that the Township had taken delivery of a new Case backhoe. He thanked Representative Christine Sappey and Assistant Road Master Barbara Forney for securing a \$147,060 grant that covered the full purchase price of the backhoe.

Mr. Pearson added that the Laurel Road culvert has been paved, and that the paving at the Township's rental building has been completed.

Adjournment: Upon Mr. Pearson's motion, seconded by Mr. Cornell, the meeting was adjourned.

Time: 8:02 p.m.

Respectfully Submitted,

Gail Abel, Secretary

