

**Newlin Township  
Board of Supervisors  
Meeting Minutes  
August 8, 2022**

**Call to Order:** The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, August 8, 2022, at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Bill Kelsall (Chair), Jim Cornell (Vice-Chair) and Bob Pearson, and Secretary/Treasurer Gail Abel.

**Announcements:** Mr. Kelsall announced the need to add a last-minute item to the Agenda, in order to update the designation of Emergency Service Providers for Newlin Township. Mr. Pearson's motion to add the agenda item was seconded by Mr. Cornell and unanimously approved. Mr. Kelsall also announced there will be an executive session immediately following tonight's meeting to discuss legal matters.

**Comments:** Elizabeth Corle, President of Modena Fire Company, was in attendance. Ms. Corle invited the board to Fire Company's 100<sup>th</sup> Anniversary Celebration on Saturday, August 27<sup>th</sup>.

**Minutes:** Ms. Abel presented the minutes of the July 11, 2022, Board Meeting. Mr. Pearson's motion to approve those minutes was seconded by Mr. Cornell and approved by majority vote (Mr. Kelsall abstaining due to his absence from that meeting. Ms. Abel next presented the minutes of the Board's July 20, 2022 Work Session (addressing Harveys Bridge matters). Mr. Pearson's motion to approve those minutes was seconded by Mr. Cornell and approved by majority vote (Mr. Kelsall abstaining due to his absence from the Work Session).

**Financial Report:** Ms. Abel presented the monthly Financial Report: As of July 31, 2022, the Township had \$1,129,397.21 on deposit, including \$716,834.37 in general and unrestricted funds. Overall, this represents a net increase of \$78,486.10 since June 30, 2022. Mr. Pearson's motion to accept the Financial Report was seconded by Mr. Cornell and unanimously approved.

**Payment Authorization and Account Transfers:** Ms. Abel presented a list of pending bills, invoices and other recurring/routine payments totaling \$112,974.92 (\$16,997.42 from General Funds and \$95,977.50 from the Liquid Fuel State Funds) and requested payment authorization. Mr. Pearson's motion to approve the requested payments was seconded by Mr. Cornell and unanimously approved. Ms. Abel also suggested an account transfer in the amount of \$150,000 - \$200,000 from the Truist General Fund Account to Malvern Bank in light of Malvern Bank's higher interest rate on deposits. Mr. Pearson's motion to approve the requested transfer was seconded by Mr. Cornell and unanimously approved.

**Increase in Fire & EMS Tax – Resolution 2022-02:** Mr. Kelsall observed that for several months the Supervisors have been discussing an increase in the Fire Tax and EMS Tax, noting that for the past few years, the Township's expenditures for fire and EMS services have exceeded its revenues from those two special taxes. After discussion, Mr. Pearson's motion to adopt Resolution 2022-02, increasing the Fire Tax to 0.70 mills and the EMS Tax to 0.50 mills for the calendar year 2023 and thereafter, was seconded by Mr. Cornell and unanimously approved.

**Designation of Emergency Service Providers – Resolution 2022-03:** Mr. Kelsall noted that effective September 1, 2022, TowerDIRECT will no longer provide primary advanced life support (“ALS”) EMS service within the greater Coatesville area, and that Good Fellowship Ambulance & EMS Training Institute had agreed to provide ALS service to the portion of Newlin

**Designation of Emergency Service Providers – Resolution 2022-03:** Mr. Kelsall noted that effective September 1, 2022, TowerDIRECT will no longer provide primary advanced life support (“ALS”) EMS service within the greater Coatesville area, and that Good Fellowship Ambulance & EMS Training Institute had agreed to provide ALS service to the portion of Newlin Township that TowerDIRECT has been covering. He advised that it would therefore be appropriate to update the Township’s formal designation of Emergency Service Providers and to post a new coverage map on the Township’s Website. Mr. Pearson’s motion to adopt Resolution 2022-03 - Designating Emergency Service Providers for Newlin Township - was seconded by Mr. Cornell and unanimously approved.

**Road Master Update:** Road Master Pearson advised that the Township’s mowing tractor has been repaired, that Rob Mastrippolito has recently been mowing the Township’s road banks, and that maintenance/repair work on Indian Hannah will be starting soon.

**Bid Letting for Indian Hannah Materials:** Ms. Abel noted that at their July monthly meeting, the Supervisors had authorized a bid advertisement for storm inlets, pipe and pipe materials for the Indian Hanna Road project and presented the two sealed bids that had been submitted in response to the advertisement. After reviewing the bids, Mr. Pearson’s motion to conditionally accept the lowest bid (\$36,505.00, from Terre Hill Concrete Products (“Terre Hill”)), so long as \ Terre Hill can confirm delivery within 60 days, was seconded by Mr. Cornell and unanimously approved.

**Adjournment:** Upon Mr. Pearson's motion, seconded by Mr. Cornell, the meeting was adjourned.

Time: 7:51 p.m.

Respectfully Submitted,  
Gail Abel, Secretary

