

**Newlin Township  
Board of Supervisors  
Meeting Minutes  
September 11, 2023**

**Call to Order:** The Board of Supervisors' monthly meeting convened at 7:30 p.m. on Monday, September 11, 2023, at the Township Garage located at 1751 Embreeville Road. Present were Supervisors Bill Kelsall (Chair), Jim Cornell (Vice-Chair), Bob Pearson and Secretary/Treasurer Gail Abel.

**Announcements:** Mr. Kelsall announced that the Township has received a proposal to addition 4.5 acres to the Township's Agricultural Security Area from Richard Rasmussen, Jr. and Brandywine Outfitters, Inc.

**Comments:** Maryanne Facciolli from Wheatland Drive advised that on September 9, at approximately 9:30 pm, a tree came down near Ridings Way, blocking traffic. She wanted to know how the Township handles emergencies. Mr. Pearson and Ms. Abel explained the phone chain to (starting with the "Emergency" option (button #2) when calling the Township's main number). Ms. Abel recounted that she had received the initial call reporting the downed tree from Erin Finnerty at 10:00 pm on September 9; that after a few additional calls Mrs. Finnerty had advised that residents had made the road passable; and that Ms. Abel therefore did not initiate steps to dispatch a road crew.

Erin Finnerty from Wheatland Drive asked when the Ridings Way multiple stop sign traffic study would be completed. She complained that people exiting Ridings Way frequently bolt onto Laurel Road without stopping, as there is currently no stop sign on Ridings Way. Mr. Pearson advised that the Township's consultant had not yet provided a start date. He expressed surprise that the single Ridings Way stop sign had yet been installed and instructed Ms. Abel to direct the road crew to complete the installation as soon as possible. He also asked Ms. Abel to contact the residents from Ridings Way to caution them about quick exits onto Laurel Road.

Mr. Pearson asked for a moment of silence to recognize the anniversary of 9/11.

**Minutes for Approval:** Ms. Abel presented the minutes of the August 14, 2023, Board Meeting. Mr. Pearson's motion to approve those minutes was seconded by Mr. Cornell and unanimously approved.

**Financial Report:** Ms. Abel presented the monthly Financial Report: As of August 31, 2023, the Township had \$1,182,017.06 on deposit, including \$787,787.73 in general and unrestricted funds. Overall, this represents a net increase of \$16,955.56 since August 31, 2023. Mr. Pearson's motion to accept the Financial Report was seconded by Mr. Cornell and unanimously approved.

**Bill Payment Authorization:** Ms. Abel presented a list of pending bills, invoices, and other recurring/routine payments totaling \$438,050.29 (\$428,714.58 from the General Fund Account and \$9,335.71 from the State Liquid Fuel Account) and requested payment authorization. Mr. Pearson noted that \$315,000 of that total was for D'Angelo Bros., Inc. for the Harveys Bridge Road slope remediation project. Mr. Pearson's motion to approve the requested payments was seconded by Mr. Cornell and unanimously approved.

**Kennett Library Presentation – Chris Manna, Director:** Chris Manna, Director of the Kennett Library, announced that the library is now open to the public, thanking Newlin Township’s residents for their support. He provided a colorful presentation on everything the new Library has to offer and invited the Township to host a one or more future meetings there. Mr. Kelsall thanked the Township’s Library liaisons, Loren Pearson and Barbara Forney. Loren Pearson thanked the Board for the opportunity to serve on Newlin’s behalf. Mrs. Pearson reminded those present that the library has not yet met its fundraising goal and is still looking for additional contributions.

**Emergency Operation Plan:** After brief discussion, Mr. Cornell’s motion to adopt the Emergency Operation Plan and Notification and Resource Manual was seconded by Mr. Pearson and unanimously approved.

**Road Master Update:** Mr. Pearson provided the Road Master update. He announced that Harveys Bridge Road slope remediation is complete, but that the road currently remains a single one-lane pending completion of paving and guard rail installation. He advised that paving is scheduled for September 18<sup>th</sup>, the guard rail will be installed September 20<sup>th</sup>, and that the Township will also be seeding the embankment. He mentioned that D’Angelo Bros., Inc. had done a great job, as had Don Taylor.

Mr. Pearson next noted that only one piece of pipe still needs to be installed on Indian Hannah Road project.

He advised that the Marlboro Springs Road project will probably get pushed into 2023 (due to the unexpected Harveys Bridge Road expenditures), but that he hoped to complete some tree removal later this year.

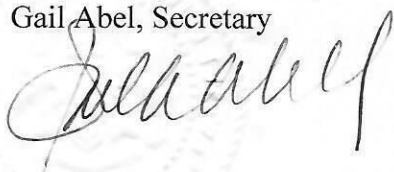
Finally, he noted that during the balance of the year dead ash trees will be removed from various locations throughout the township.

**Snow Removal Advertisement Approval for 2023-2024 Winter Season:** Mr. Pearson advised that the township needed to advertise for snow removal for the 2022-2023 season, with bids to be opened at the Board’s October meeting. Mr. Pearson’s motion to approve such advertisement was seconded by Mr. Cornell and unanimously approved.

**Adjournment:** Upon Mr. Pearson's motion, seconded by Mr. Cornell, the meeting was adjourned.

Time: 7:57 p.m.

Respectfully Submitted,  
Gail Abel, Secretary



A handwritten signature in cursive script, appearing to read 'Gail Abel', is written over a faint circular official seal of the township.