

**Newlin Township
Board of Supervisors
Meeting Minutes**

December 14, 2015

Call to Order: The monthly Board of Supervisors meeting of Monday, December 14, 2015, convened at 8:00 p.m. at the Lenfest Center, Cannery Road, Coatesville, PA. Present were Chair, Janie Baird, Bill Kelsall, Bob Pearson, and Secretary, Gail Abel.

Announcement Period: Janie Baird provided two announcements prior to opening the comment period.

1) The Supervisors will be meeting in Executive Session with our solicitors immediately following tonight's meeting in regards to the Attorney General's letter received by this Board at our November Meeting. Section 708.4 of the Sunshine Law covers this Executive Session.

Our Solicitors were given a copy of the Attorney General's letter and they have reviewed the letter and will be in discussion with the Board tonight in Executive Session.

Since this is a legal issue, the Board will not comment on the content of the Attorney General's letter in our regular meeting tonight nor address the way forward. When we have something to share with you we will do so.

2) The Zoning Hearing Board will meet in an advertised meeting on Wednesday, December 16 at 5:30 p.m. at the Maintenance Garage.

If your item of interest is on the agenda, we ask that you wait until we get to that point in the agenda and you will be allowed to comment or ask questions.

As a reminder, only Newlin residents will be given the opportunity to speak and time will be limited to 5 minutes per resident. Please give your name and Newlin address when speaking.

It was announced is you plan to voice record or video you must announce your name. Suzanne Bush from Pa Equestrian said she is planning on voice recording, Guy Bush will be taking photos.

Comment Period: Laura Shannon talked on behalf of the group known as the concerned land owners of Newlin Township. Susan Hoffman was the designated spokesperson of the group and said her notes were made prior to the announcement tonight so some may or may not apply. The group was given the opportunity to outline their concerns and

questions, as announced earlier no discussion will happen until after the board has discussed with counsel.

Minutes: The minutes of the Board of Supervisor's meeting, held on Monday, November 9, 2015 were read and reviewed. Bob Pearson made a motion to accept the minutes, seconded by Bill Kelsall and the vote was unanimous.

The minutes of the joint worksession discussing Agricultural Preservation to comply with the Unionville Area Regional Plan, held on Tuesday, November 10, 2015 were read and reviewed. Bill Kelsall made a motion to accept the minutes, seconded by Bob Person and the vote was unanimous.

Financial Report: Read by Gail Abel. Bob Pearson made a motion to approve the financial report, seconded by Bill Kelsall and the vote was unanimous.

Building/Zoning Officer: November report shows eight inspections have been performed. Thirty six inquiries have been received. No permits were issued in November

Emergency Services:

West Bradford Fire Company: November report showed 18 total responses, zero in Newlin.

Right to Know Requests: The Township had one right to know request since the last meeting.

Resolution 2015-11 Land Acquisition Account Resolution for TD Bank Depository:

At last month's meeting the board made a motion to open a land acquisition account for monies they have reserved in the general fund budget each year for possible acquisition of property in Newlin that adjoins the proposed Lieds Road Park. This is a governmental entity account with TD Bank, Bill Kelsall made a motion to adopt Resolution 2015-11, Bob Pearson seconded and the vote was unanimous.

Resolution 2015-12 Liquid Fuel Account Resolution for TD Bank Depository:

After the last audit, the township was informed the liquid fuel account must have funds in an interest bearing account. Citizen's Bank no longer offers interest. After bank research, TD Bank was suited the best for this account. Bill Kelsall made a motion to adopt Resolution 2015-12, Bob Pearson seconded and the vote was unanimous.

Francis Hall Insurance Review: Bob Hall from Francis Hall Insurance was present to answer any questions based on the presentation made by Isaac Thomas in November. Janie Baird said once we notified the current agent that we were shopping for rates, they dropped the rates by \$3,000. Never before did they offer to reduce the rates. Bob Pearson made a motion to accept the proposal from Francis Hall Insurance, seconded by Bill Kelsall and the vote was unanimous. Beginning January 1, 2016 the township will be represented by Francis Hall Insurance and elect Selective Insurance as the carrier.

William Freas-Rydings Way Escrow Release: Bill Freas was present to request his escrow release for Rydings Way. A letter was received from Cedarville Engineering dated December 14th. The letter stated the road installation had been completed and inspected however there were a few outstanding items. Based on the inspection, the total

request was for \$47,990, Cedarville recommended the board retain 10% which totals \$4,799, releasing \$43,191. Bob Pearson made a motion to release \$43,191 as per Cedarville Engineering's instruction, Bill Kelsall seconded and the vote was unanimous.

SPCA Contract: In 2015 we went from a limited contract in 2014/\$500 to a full contract \$1500/year because the limited was being raised from \$500 to \$1000 We made this decision for enforcement. The limited contract had no pick up of animals they had to be dropped off.

Proposed 2016 Full Contract, \$1500 up front plus \$100 per animal picked up and \$50 per animal unclaimed.

This year they are offering a multi-year contract agreement. Beginning Jan 1, 2016 and continue for a period of (30) calendar years until Dec 31, 2018. Bill Kelsall made a motion we go with the three year full contract, Bob Person seconded and the vote was unanimous.

West Bradford's Lieds Park: Janie Baird gave an update that West Bradford Township is currently developing a master plan for Lieds Road Park located at 997 Lieds Road Coatesville. The 56 acre park is the third community park to be developed in West Bradford Park System. The plan will identify feasible recreational opportunities, and provide recommendations for improvements within the park.

There is a survey located on the Township's New & Events tab where you can be part of an online survey. The survey is available from November 23, 2015 – February 12, 2016.

Agricultural Preservation Area: The Board of Supervisors and our Planning Commission have been reviewing the consistency of our zoning with that of East and West Marlborough in order to be aligned with them in the Agricultural Preservation area delineated in the Unionville Regional Plan. Ann Hutchinson of Natural Lands Trust has been assisting in this process. Janie Baird ask if the board would like to schedule another joint work session with Ann Hutchinson, Bill Kelsall made a motion to schedule another joint work session, seconded by Bob Person and the vote was unanimous.

Open Space: The Board has discussed for the last several months the possibility of establishing an Open Space Fund to assist Newlin residents in the cost of a conservation easement on their property. The fund would support acquisition costs, for example, appraisals; survey; mapping; staff time; baseline documentation by botanists and ecologists, title insurance, etc. The fund would not be used to purchase easements.

We put out a letter regarding an Open Space Referendum proposal for the November 2016 election at this year's election.

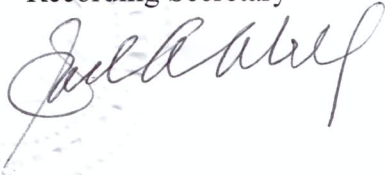
The Board has an opportunity to put out a letter regarding this upcoming referendum in with the 2016 tax bill at a very modest cost for copying and no increase in postage.

It was decided that a letter would be circulated with the 2016 tax bills. A few examples would be included in the letter, the only expense is a small copy paper charge, no additional postage.

2016 Budget: Copies of the budget were provided for review. Janie Baird announced that notice of the proposed budget was advertised in the Daily Local News. There were no questions or comments from the Board or residents present. Bill Kelsall made a motion to adopt the Newlin Township General Fund and State Fund Budgets for 2016 as proposed, Bob Pearson seconded and the vote was unanimous

Adjournment: With no further business, Janie Baird made a motion for adjournment, seconded by Bob Pearson and the vote was unanimous.

Respectfully Submitted,
Gail Abel
Recording Secretary

A handwritten signature in cursive script, appearing to read "Gail Abel", is written over a faint circular stamp.