

**Newlin Township
Board of Supervisors
Meeting Minutes**

July 13, 2015

Call to Order: The monthly Board of Supervisors meeting of Monday, July 13, 2015, convened at 8:00 p.m. at the Lenfest Center, Cannery Road, Coatesville, PA. Present were Chair, Janie Baird, Bill Kelsall, Bob Pearson, and Secretary, Gail Abel.

Announcement Period:

Janie Baird announced:

The Hearing scheduled for tonight on the proposed Nuisance Ordinance has been cancelled. The Daily Local News failed to run the 10 day advanced advertisement for the Hearing. The Hearing is rescheduled for Monday, August 10th at 8:00 p.m.

Newlin has received copies of W. Marlborough's Zoning Ordinance update as well as East Fallowfield's Comprehensive Plan update. We have acknowledged receipt of both documents. Janie Baird reviewed for the Board of Supervisors as has the Planning Commission and there were no comments. Secretary announced an amendment was received in today's mail from West Marlborough. Janie Baird will review the document.

West Bradford Township's Board of Supervisors will appoint Janie Baird to serve on the Lieds Road Park Master Plan Committee at their meeting tomorrow night. She will serve as an ex officio member. The Lieds Road parkland borders Newlin's Maintenance property and also Newlin's 5 acre Mason/Dixon Park.

Janie Baird announced if you plan to voice record or video record any or all of the meeting, you must state your intention to do so at the beginning of the meeting and identify yourself. Anyone who is videoing must stand in the back right-hand side of the room while video recording.

If your area of interest is on the agenda we would ask that you wait until we get to that item. If it is not you may comment at this time. We request that you hold your comments to 5 minutes per person and that you identify yourself by name and address.

Comment Period: Barb Forney personally thanked Robert Sexton for all his good work done on the roads in the latest storms. There has been a significant amount of rain.

Barb Forney also inquired what building code do we use and once determined is it possible to add a link to the website.

Caroline Haas announced the Thank You Party for Newlin's Fire & Emergency Services providers on October 10th at the Lenfest Center. Tickets will be on sale soon and updates will be uploaded to Facebook.

Gerry McCormick inquired if the 5 Acre Park in Newlin was dedicated. Janie Baird replied it was dedicated as a requirement for the Grants received. The name is Mason-Dixon Park.

Minutes: The minutes of the Board of Supervisors' meeting, held on Monday, June 8, 2015 were read and reviewed. Bob Pearson made a motion to accept the minutes, seconded by Bill Kelsall and the vote was unanimous.

Financial Report: Read by Gail Abel. Bob Pearson made a motion to approve the financial report, seconded by Bill Kelsall and the vote was unanimous.

Building/Zoning Officer: June report shows twelve inspections have been performed. Thirty-five inquiries have been received. Three permits was issued in June, two pole buildings (zoning) and one deck.

Emergency Services:

Good Fellowship Ambulance, June report has not been received.

West Bradford Fire Company: June showed 35 total responses with none in Newlin.

Right to Know Requests: The Township has had one right to know request since the last meeting.

Emergency Management Coordinator: Janie Baird stated that we have received a resignation from John O'Neal and he suggested that Rob Mastrippolito would be a very good replacement and candidate for the position. Normally appointments are made in January at the re-organizational meetings. Rob Mastrippolito was present and was willing to accept the position. With no further discussion, Bill Kelsall made a motion to select Rob Mastrippolito as Newlin's Emergency Management Coordinator, seconded by Bob Pearson and the vote was unanimous.

Resolution 2015-09 Expanding the membership of UCC Board of Appeals: Correspondence was received form Scott Piersol, Secretary/Treasurer of The Western Chester County Regional U.C.C. Appeals Board requesting adoption of a resolution adding Upper Uwchlan and Caln Townships as members. Both municipalities have adopted their respective ordinances relative to the Intergovernmental Cooperation Agreement, and paid their new member fees and 2015 membership dues. With no further discussion, Bob Pearson made a motion to adopt Resolution 2015-09 expanding the membership of the Western Chester County Regional UCC Board of Appeals, Bill Kelsall seconded and the vote was unanimous.

Brandywine Creek Greenway Update:

The Brandywine Conservancy has developed the Brandywine Creek Greenway and Newlin is one of 24 municipalities in Chester and Delaware Counties in the Greenway. Sheila Fleming and John Snook of the Brandywine Conservancy have been to several Newlin Planning Commission meetings as they have developed the Greenway and strategic action plan. Bob Shippee has been the liaison from Newlin and has attended separate information sessions on the Greenway as Newlin's representative. The Conservancy proposed 2 action plans for Newlin which were vetoed by our Planning Commission as unnecessary and undesirable in our Township. Both projects were then removed from the plan.

We have received information from the Conservancy and it is here for you to view following the meeting if you are interested. The Conservancy has proposed a Resolution for municipalities to adopt endorsing the Greenway and have forwarded such a document to us. It is not mandatory that we adopt the Resolution but they are asking for our support. There are no projects in the plan for Newlin.

Bob Pearson asked Jack Bailey about the Planning Commission's position. Jack re-enforced they did not feel Newlin needed to adopt the proposed resolution. They have made strong comments that Newlin does not want to be in a trail plan. Most of Newlin is privately owned and there is nowhere for public parking. The Planning Commission said Cheslen is accessible to the public

and felt that was adequate. With no further discussion, Bill Kelsall made a motion to decline adopting a resolution at this time, Bob Pearson seconded and the vote was unanimous.

Septic Management Program:

Beginning September of 2017 all on-lot septic systems in the Township must be pumped every 3 years by a Chester County certified and Newlin registered pumper/hauler. If you are getting your tank regularly pumped before that date, make sure to get a copy of the report and send a copy to the Township for our records. Registered haulers are listed on the Township web site.

Beginning in 2016, Chester County certified pumper/haulers will connect directly with the Chester County Health Department and supply the information gleaned from pumping your septic tank.

The County has developed a new system for tracking this information and there will be no cost to the Township to monitor parcels for compliance. There will be no charge for the pumper/hauler to use the system to record the information. This new system will differ significantly from the system that was in place until 2011 and information available will be by parcel number (UPI) and not street address and will be entered into a map which our secretary can view and track compliance.

The only requirement from the Township and the hauler will be a hand-held electronic device such as a cell phone, iPad or Kindle Fire to enter and glean information. The system will be utilizing RGS online.

The County is hoping for full compliance by municipalities which have on-lot septic systems, community systems and stream discharge systems. They want their system to be used and not an outside consulting firm such as a township engineer.

Laurel Road Update:

The Board of Supervisors approved the application for a Multi-Modal grant from PA Department of Community and Economic Development at our May Board meeting. The grant requires a 30% match by the Township which will be \$301,143 out a total project cost estimated to be \$1,003,810.

After our June 8th Board meeting, Cedarville Engineering proposed applying for a PA Department of Environmental Protection Growing Greener grant for Laurel Road stream bank restoration and improvement. The grant application was due July 10th. The grant has a 15% match which will count in the 30% match for the Multi-Modal grant. The amount requested in this grant is \$230,667 and will provide money for the Township to restore vegetation, remove invasive species and get into the stream in order to remove some sand bars that move the water into the bank. Without this grant, the streambank would just be boulders to support replacement of the road. It is the hope that improvements will divert the flow of water at that location and prevent further erosion.

Janie Baird called for the Board to pass a motion in support of this grant application. No resolution was needed for the application. Bob Pearson made a motion in support of the grant application, Bill Kelsall seconded and the vote was unanimous.

Janie Baird added that Chris Ross, Dominic Pileggi, Chester County Planning Commission, Chester County Resource all have provided letters of support. If the Township can do this project it will also help on the MS4 Permit process.

Joe and Deb Torchiana were present and said a tree had fallen down on Laurel Road last week and asked what is the Board's procedure for emergency situations. Residents safety on Wheatland Drive was compromised at that time.

Bob Pearson said there was a message left late Saturday evening on his business phone; they never called his cell phone. He also said the State Police have both of his numbers but we have contacted them and provided the Secretary's home phone as well as cell phone in case of an emergency and Bob cannot be reached.

Deb Torchiana said Modena is their fire service provider and she is concerned about them being able to get Wheatland Drive in time. Rob Matrippolito said the County has a computer system and there is a provision for the Laurel Road closure.

Jack Bailey thanked the Board because Newlin does go at a slow speed and they have really improved on the speed of this project.

Building Committee Update: Bill Kelsall gave an update on the Township's house at the maintenance facility property. There is currently one renter and the other side is vacant.

The original plan was always to convert the entire building into a Township office and meeting facility. The Building Committee has consulted with a builder and an architect and they have highly recommended the Township not convert the building. With this said, the committee is recommending that the Board consider renovating and keeping two rental units. One problem the Township will face is any charges over \$19,400 have to be put out for bid which will incur additional cost. Anything over \$20,500 becomes a prevailing wage project.

With no further discussion, Bob Pearson made a motion for the Building Committee to continue to explore further options and bear some additional expenses for an architect and general contractor to put together a summary, Janie Baird seconded and the vote was unanimous.

Fire Committee: Bill Kelsall gave an update that he and Bennett Baird have been working with surrounding townships regarding funding for EMS. This started when Longwood's request came through asking for a large donation. There are three EMS providers for Newlin, Longwood, Modena and Good Fellowship but the other two do not provide the same level of support as Longwood.

There has been discussions of an outside study and the Board has already approved \$2000 for Newlin's share of the study. With no further discussion the Board said they are prepared to pay their fair share based on population, calls and assets but that is only 1% not what the surrounding townships' group suggested of 17%.

Adjournment: With no further business, Bob Pearson made a motion for adjournment, seconded by Bill Kelsall and the vote was unanimous.

Respectfully Submitted,
Gail Abel
Recording Secretary

