

**Newlin Township
Board of Supervisors
Meeting Minutes**

September 14, 2015

Call to Order: The monthly Board of Supervisors meeting of Monday, September 14, 2015, convened at 8:00 p.m. at the Lenfest Center, Cannery Road, Coatesville, PA. Present were Chair, Janie Baird, Bill Kelsall, Bob Pearson, and Secretary, Gail Abel.

Announcement Period: Janie Baird announced that the Board will be having an executive session immediately following tonight's meeting on a personnel issue. She also announced there is a budget work session scheduled for Wednesday, September 23, 2015 at 8:30pm.

Janie gave compliments to the Road Master for a job well done on the Oak Tree Road re-paving.

Secretary announced that the snow removal bids will be advertised on Tuesday, September 21st and Friday, October 1, 2015 in the Daily Local News.

Janie Baird announced if you plan to voice record or video record any or all of the meeting, you must state your intention to do so at the beginning of the meeting and identify yourself. Anyone who is videoing must stand in the back right-hand side of the room while video recording.

If your area of interest is on the agenda we would ask that you wait until we get to that item. If it is not you may comment at this time. We request that you hold your comments to 5 minutes per person and that you identify yourself by name and address.

Comment Period: Billy Steuteville brought in an example of the signs for marking streams located in Newlin. Billy is doing this as his Eagle Scout project and will be working on installation of the signs on September 19th, 27th and October 4th. He will have adults from his scout troop to assist.

Minutes: The minutes of the Board of Supervisors' meeting, held on Monday, August 10, 2015 were read and reviewed. Bob Pearson made a motion to accept the minutes, seconded by Bill Kelsall and the vote was unanimous.

Financial Report: Read by Gail Abel. Bob Pearson made a motion to approve the financial report, seconded by Bill Kelsall and the vote was unanimous.

Building/Zoning Officer: August report shows ten inspections have been performed. Thirty-four inquiries have been received. No permits were issued in August.

Emergency Services:

Good Fellowship Ambulance, August report has not been received.

West Bradford Fire Company: August report showed 15 total responses, 1 in Newlin.

Right to Know Requests: The Township has had one right to know request since the last meeting.

Newlin Fire & EMS Committee Update: Caroline Haas, Co-Chair of the committee, gave an update on the fire at Olmstead development in Pocopson. She provided a summary of the annual fundraiser which will be held on Saturday, October 10th at the Lenfest Center to thank volunteer fire fighters from PoMarLin, Modena and West Bradford Fire Companies who provide services to Newlin. There will be music, food and fun. It will include a children's activity center. Tickets are on sale. If you are unable to attend please consider a donation. Janie said last year the Board donated \$750 to the event. Bob Pearson made a motion that the Board donate \$750 toward the event, Bill Kelsall seconded and the vote was unanimous.

EOP Plan Document: Janie Baird announced we have a new emergency management coordinator effective July 1st. Rob Mastrippolito has agreed to replace John O'Neal. The Emergency Operation Plan document has been updated accordingly and Resolution 2015-10 so states that the plan is approved and adopted. Bob Pearson made a motion to adopt Resolution 2015-10, Bill Kelsall seconded and the vote was unanimous.

Insurance Review – Liability, Auto, Workers Compensation: Secretary Gail Abel requested permission from the Board to put our insurance needs out to bid with Francis Hall Insurance from West Chester. We have been with the current broker, HA Thompson, for several years.

We are required to notify the existing broker of our intent to possibly withdraw, cancel or terminate our relationship and must do so within 60 days of policy expiration. The Secretary has put together the necessary letter for execution if the Board is in agreement.

We currently have an automobile and equipment policy which covers, a backhoe, tractor with a mower and brush mower, and two pick-up trucks with plows. We also have General Liability; Public Officials; workers compensation, which covers Robert and Gail and does not cover the volunteer fire fighters; and property insurance which covers both the house and maintenance garage in Embreeville. The total premium for all policies for 2015 was \$10,030.

Bob Pearson made a motion to sign a letter to notify the existing agent, Janie Baird seconded and the vote was unanimous.

Extension for Zoning Hearing: Janie Baird said that the owners of 2228 Hilltop View Road, Ed Brown and Susan Garber, have requested an extension for additional time until September 30, 2015 in order to comply with the recent Court Order and apply to the Zoning Hearing Board. They would like to amend the special exception to use additional acreage on an adjoining property. Newlin's Zoning Officer has granted an extension and would like the Board's endorsement of his decision. Bob Pearson made a motion in support of the Zoning Officer's decision in granting the extension, Bill Kelsall seconded and the vote was unanimous.

Building Committee Update: There was no building committee update this month.

Laurel Road Update: Janie Baird said there have been 2 grant applications submitted for the Laurel Road reconstruction. DCED contacted the Township engineer with a few questions on that application and the engineer said the words were encouraging and positive from DCED. Janie Baird also stated that the brush has been trimmed back from the road banks and the signs have been installed as requested by neighbors at a recent Board meeting.

Agricultural Preservation Recommendation from Planning Commission: Janie Baird gave a brief update on The Regional Comprehensive Plan. Future land use was part of the plan and approximately 2,335 acres in the southwestern quadrant of Newlin Township are designated as an Agricultural Preservation Area.

Newlin's partners in the Regional Plan, East Marlborough and West Marlborough, have their Agricultural Preservation Areas zoned as such. Newlin has flexible rural zoning with overlay districts for steep slopes and wetlands. Janie Baird pointed out that the Township is already blessed with a lot of land owners who have eased their properties and over 60% of the Township is under conservation easements which protect from development approximately 1,500 acres of the southwestern quadrant of Newlin.

The Planning Commission proposed to the Board of Supervisors a full review and proposal. After review and discussion of the recommendations from the Planning Commission, it was decided that the Board would request Ann Hutchinson of Natural Lands Trust to work with the Board and Planning Commission on the issue.

Adjournment: With no further business, Bob Pearson made a motion for adjournment, seconded by Janie Baird and the vote was unanimous.

Respectfully Submitted,
Gail Abel
Recording Secretary

